

		GRADE 5-8	GRADE 9-12
	<b>TOTAL TUITION BY GRADE *</b>	<b>\$33,500</b>	<b>\$45,000</b>
<b>OPTION 1</b>	<b>Preliminary Instalment Plus One Payment</b>		
	March 28 <sup>th</sup> - Preliminary Instalment	\$3,350	\$4,500
	June 28 <sup>th</sup> - Balance of Tuition	\$30,150	\$40,500
	September 28 <sup>th</sup> - Tuition Refund Plan ( <i>optional</i> )	\$398	\$535
<b>OPTION 2</b>	<b>Preliminary Instalment Plus Three Payments</b>		
	March 28 <sup>th</sup> - Preliminary Instalment	\$3,350	\$4,500
	June, September & December <i>Due on the 28<sup>th</sup> of each month</i>	\$10,050 <i>3 payments</i>	\$13,500 <i>3 payments</i>
	June 28 <sup>th</sup> - Tuition Instalment Fee	\$250	\$250
	September 28 <sup>th</sup> - Tuition Refund Plan ( <i>mandatory</i> )	\$398	\$535
<b>OPTION 3</b>	<b>Preliminary Instalment Plus Nine Payments</b>		
	March 28 <sup>th</sup> - Preliminary Instalment	\$3,350	\$4,500
	June - February <i>Due on the 28<sup>th</sup> of each month</i>	\$3,350 <i>9 payments</i>	\$4,500 <i>9 payments</i>
	June 28 <sup>th</sup> - Tuition Instalment Fee	\$250	\$250
	September 28 <sup>th</sup> - Tuition Refund Plan ( <i>mandatory</i> )	\$398	\$535

**\*INITIATION FEE – First year students only**

A one-time non-refundable fee of \$4,000 must accompany your signed enrolment agreement and preliminary instalment. This fee is in addition to the tuition fees noted above.

**\*ANNUAL FACILITIES FEE – Commencing the student's second year**

This fee of \$1,250 per student (commencing with the student's second year of attendance) is due on April 28<sup>th</sup> of each year. Proceeds from this annual fee support building maintenance, repair and enhancement. This fee is in addition to the tuition fees noted above.

## ADDITIONAL COSTS BEYOND TUITION

- Consumable books and uniform (\$1,200 to \$1,750): depending on course selection, grade level as well as uniform requirements.
- Day Bussing: depending on level of participation. Full-time fee is approx. \$4,500 per year. Student accounts are charged at the beginning of each five month billing period (September & February).
- An international health insurance plan (approx. \$1,100 per year) is mandatory for all international, non-Canadian students.
- Personal extra and incidental charges including but not limited to: school store, Bear Boutique, approved travel, private music lessons, tutoring, house funds, Advanced Placement exams and software.

## TUITION REFUND PLAN

The Tuition Refund Plan (TRP) is mandatory for all families selecting payment schedules Option 2 and Option 3 and optional for families choosing payment schedule Option 1. The premium is calculated at 1.1% of the total tuition fee, less any financial assistance awarded, plus Ontario sales tax of 8%. To change your TRP selection, please contact the finance office to request the change form no later than the end of May. Please note that verbal requests will not be accepted.

Families on the Option 1 payment schedule and who **opted out** of the TRP must ensure that their account is fully paid by the June 28<sup>th</sup> due date. If full payment is not received by the due date, TRP will be applied automatically and charged on the August statement of account.

## RESPONSIBILITY FOR PAYMENT OF FEES

- **Tuition fee payments are to be made according to our published due dates as shown on this fee table.**
- Parents or individuals accepting financial responsibility are accountable for the full fees if students are dismissed or withdrawn during the school year.
- Monthly account balances not paid by the indicated due date will be subject to an interest charge of 1.5% per month (18% per annum).
- **Students will not be admitted to the School in September unless the fees are paid up to date as per this fee table.**
- The School reserves the right to exercise sanctions, which may include suspension, as it deems necessary for the collection of overdue accounts.
- A fee of \$50 per incident will be incurred for NSF (non-sufficient funds) payments.

## PAYMENT METHODS

The School prefers to receive payments electronically (EFT, credit card, bank wire transfer and SnapPay) but will also accept payments by cash, cheque, bank draft or money order. Please consult the payment methods document for additional instructions.

## PAYMENT SCHEDULE CHANGE

To change your payment schedule, please contact the finance office to request the change form no later than the end of May. Please note that verbal requests will not be accepted.

## SCHOLARSHIP & BURSARY CREDITS

Tuition fee payments, including the preliminary instalment, will be reduced if the student has been awarded financial assistance. Awards will be credited to the account at the time of billing corresponding to the payment schedule chosen.

## WITHDRAWAL POLICY

The School's admissions office must receive written notification of the intent to withdraw any student for the upcoming year. A returning student may be withdrawn on or before April 15<sup>th</sup> without penalty. A new student may be withdrawn on or before April 15<sup>th</sup> without penalty with the exception of the initiation fee. If a student is withdrawn during the period of April 16<sup>th</sup> through June 1<sup>st</sup>, the family is liable for the preliminary instalment and the annual facilities fee (applicable to returning students). Effective June 2<sup>nd</sup>, the family becomes liable for all fees for the entire school year.

## INQUIRIES

Any specific queries on the fee tables, fees or other charges should be directed to the finance office as follows:

By phone: 905-885-3217 ext. 1252

By email: [accountsreceivable@tcs.on.ca](mailto:accountsreceivable@tcs.on.ca)